

File: Records Center

HISTORICAL STATEMENT

The Records Center was established 29 March 1946 as a part of the Central Records Section, Personnel and Administrative Branch, Executive Staff, Central Intelligence Group. From this time until September 1948 the control of the Center was vested in the Executive Staff first placed under the Communication Branch and later being transferred to the Services Branch. The major duties and responsibilities at this time were for the controlling, filing and servicing of correspondence and, also, the supplemental distribution of current intelligence material.

The Center was transferred to the Office of Collection and Dissemination, which is presently known as Office of Central Reference, in September 1948. There it was known as Administrative Records Section and Records and Files Section, respectively. This transfer was only a change in jurisdiction and not an operational change.

On December 21, 1950 the Center transferred from OCD to what then was called the Administrative Services Office and later known as the Office of General Services. From this time until November 1952 the Center was known as Records and Files Section, Administrative Files Unit, and Archives Section, respectively. However, in November 1952 the name was changed to Records Center which terminology has prevailed to the present time. The Center remained

under the General Services Office until that office was abolished in February 1954.

After the abolishment of the General Services Office the Records Center transferred to the Management Improvement Staff of the Office of Comptroller. There it remained until 5 April 1954 at which time Management Staff was created under the Deputy Director of Support. The Center remained under this Staff until [REDACTED]

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[REDACTED] 24 April 1955 at which time the operational jurisdiction was transferred [REDACTED]

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Effective 24 March 1958 the operational jurisdiction was transferred [REDACTED]

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6 November 1958